



## Visiting forces exemption

Please fill in this form to apply for a **visiting forces exemption** and send your completed form to:

Local Taxation Service  
Cotswold District Council  
Trinity Road  
Cirencester  
Gloucestershire  
GL7 1PX

Date:

Council tax bill number:

Details of applicant			
Name			
Address and postcode			
Contact telephone number			
Email address			
Are you a member of the United States Military? If yes, please complete the next section	Yes	No	
Are you a DOD Civilian Employee?	Yes	No	
If yes, please bring in to the office your valid U.S Passport both CES stamps and a current U.S Civilian DOD ID Card. You should also bring in a current verification of employment letter from your Servicing Personnel Office.			

If you are a member of the United States Military, please provide the following details listing all occupants of your property and have the declaration completed by your Commanding Officer.

Full name	Service number

If there are any changes which affect the above information you must inform the Council immediately.

### Declaration

I certify that the above named is/are members of a visiting force.

Commanding Officer signature.....

Rank..... Date.....

Contact telephone number (for enquiries only).....

The Council are the Data Controllers for the purposes of the Data Protection Legislation

We will only use your personal information in accordance with the Legislation and for the purposes of Revenues & Benefits. We will not give information about you to anyone else, or use information about you for other purposes, unless the law allows us to.